



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution

Swami Swatantranand Memorial
College, Dinanagar

- Name of the Head of the institution
- Designation
- Does the institution function from its own campus?

Dr. Ram Kumar Tuli

Principal

Yes

- Phone no./Alternate phone no.

01875220016

- Mobile no

9872660939

- Registered e-mail

ssmdnn@yahoo.com

- Alternate e-mail

r_kumar@yahoo.com

- Address

Swami Swatantranand Memorial
College, G. T. Road, Dinanagar

- City/Town

Dinanagar

- State/UT

Punjab

- Pin Code

143531

2.Institutional status

- Affiliated /Constituent

Affiliated

- Type of Institution

Co-education

- Location

Rural

- Financial Status **Grants-in aid**
- Name of the Affiliating University **Guru Nanak Dev University, Amritsar**
- Name of the IQAC Coordinator **Dr. Rajan Kumar**
- Phone No. **01875220016**
- Alternate phone No. **01875220015**
- Mobile **8872503223**
- IQAC e-mail address **Kharinder579@gmail.com**
- Alternate Email address **Kharinder579@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

<http://ssmdinanagar.org/change/pdf/AQAR%202019-20.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

[http://ssmdinanagar.org/change/pdf/academic-calendar\(2020-21-1\).pdf](http://ssmdinanagar.org/change/pdf/academic-calendar(2020-21-1).pdf)

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	A	3.04	2016	16/03/2016	29/03/2021
Cycle 1	B	Nil	2004	03/05/2004	02/05/2009

6. Date of Establishment of IQAC

12/09/2012

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Women Cell	Social Awareness Programme	National Commission for Women, New Delhi	2021	30,000

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9. No. of IQAC meetings held during the year **4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

1. Online Platforms have been subscribed to strengthen Teaching-Learning and Evaluation process during pandemic. 2. Awareness Programmes against COVID-19 organised during lockdown period. 3. NIRF and AISHE submitted. 4. Feedback from different stakeholders have been collected via online mode. 5. College Website is upgraded for better information process and retrieval. 6. Capacity Building and Skill Enhancement Programmes have been organized for Teaching and Non-Teaching Staff.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To participate in NIRF and AISHE.	NIRF and AISHE submitted.
To organize COVID-19 Awareness Programmes during lockdown period.	Several COVID-19 Awareness Programme for faculty, students and people of nearby villages were organized.
To make teaching-learning process innovative and interactive through online curricular and extra-curricular activities.	A good range of webinars, conferences, lectures, quiz, essay writing, declamation and debate competitions organized to enhance the quality of learning during the pandemic period.
Capacity Enhancement Programmes for Faculty members.	Several Programmes were organized for faculty to let them well versed with latest online teaching-learning methods.
To encourage faculty to attend Online Webinars, Conferences, FDPs, Orientation Programme and Refreshers Course.	The faculty members participated in good number of Webinars/Conferences/Workshops/FDPs at National and International level and the financial assistance to attend these programmes was provided by the institution.

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
IQAC	05/11/2021

14. Whether institutional data submitted to AISHE

Part A**Data of the Institution**

1.Name of the Institution	Swami Swatantranand Memorial College, Dinanagar
• Name of the Head of the institution	Dr. Ram Kumar Tuli
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01875220016
• Mobile no	9872660939
• Registered e-mail	ssmdnn@yahoo.com
• Alternate e-mail	r_kumar@yahoo.com
• Address	Swami Swatantranand Memorial College, G. T. Road, Dinanagar
• City/Town	Dinanagar
• State/UT	Punjab
• Pin Code	143531
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• Location	Rural
• Financial Status	Grants-in aid
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• Mobile	8872503223				
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• if yes, whether it is uploaded in the Institutional website Web link:	http://ssmdinanagar.org/change/pdf/academic-calendar(2020-21-1).pdf				
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Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
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Cycle 1	B	Nil	2004	03/05/2004	02/05/2009
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Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
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<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
IQAC	05/11/2021
14. Whether institutional data submitted to AISHE	

Year	Date of Submission
2021	27/02/2022

15. Multidisciplinary / interdisciplinary

SSM is a multidisciplinary Co-educational College affiliated to GNDU Amritsar. We at SSM have been imparting holistic and multidisciplinary education along with regular courses. Though we offer the curriculum in accordance with the affiliating university but we have significant representation of our faculty in various Board of Studies of the university where we are actively involved in curriculum planning. Several self-learning courses of interdisciplinary nature offered by the affiliating university have already been started by the institution. By doing so we are stepping ahead to work as per the Vision of National Education Policy (NEP) that is to provide high quality education to develop human resources in our nation as global citizens. It further moves us towards the motto of the National Educational Policy (NEP 2020) to stop fragmentation of higher education by introducing multidisciplinary programs at UG and PG levels. For this required infrastructure and expertise have been provided by the institution to impart multidisciplinary flexible curriculum to students. Besides this for the holistic academic growth among students, full freedom is given to the students to choose their preferred options from the range of programs offered by the institution. The key principles of NEP such as diversity for all curriculum and pedagogy with technological innovations in teaching and learning, encouraging logical decision making and innovation, critical thinking and creativity have been discussed thoroughly among all faculty members before taking any initiation in this regard. Many Community Outreach Programs are organized by our college to ensure mass participation of our students to showcase our commitment to holistic and multidisciplinary education which is the roadmap of NEP 2020. We always try to strengthen college and community network. The NSS, NCC Units, Women Cell and a team of committed faculty members are always in a pursuit to engage maximum of our students in the community development programs. The NSS units of the college organize health, blood donation, and personal hygiene and health awareness camps in collaboration with government and non-government organizations. Many health experts and physicians are invited from time to time to deliver their talk on women related issues. Such activities also imbibe values of social responsibilities like helping the under privileged children, promoting cleanliness, finding practical solutions to individual and

community problems and sharing responsibility by spreading the positive vibes.

16.Academic bank of credits (ABC):

National Education Policy-2020, intends to enable students across the nation with the "Academic Bank of Credits" (ABC) system for fulfilling their thirst for knowledge by providing academic flexibility to pick and modify their educational paths, link diverse disciplines, and; assist them in acquiring the proper foundations and building blocks for their ambitions. Academic Bank of Credits facilitates deposition of credits awarded by registered Higher Education Institutions, for courses pursued in the Academic Bank Account of the student and the validity of such credits shall be as per norms and guidelines issued by the University/UGC. It includes a skill-based course, a core course, and an elective/minor course. Since, SSM is an affiliated institution affiliated with GNDU, Amritsar, the initiative of becoming a part of Academic Bank of Credits was initiated by the University and the same pattern is being strictly followed in the institution. Thus, The College follows the Choice Based Credit System in some programmes by following credit-based syllabus. Within the approved curricular framework of the Guru Nanak Dev University, faculty members use different curricular and pedagogical tools and approaches for teaching-learning activities.

17.Skill development:

Our institution works in the transient mode to strengthen the vocational education and soft skills of students in alignment with National Skills Qualification Framework. Apart from the regular programmes which are directed at specific learning outcomes, the college has been running successfully many Vocational, Value-Added, Add On, Certificate courses to create strong learning environment that enhances academic achievement along with students' soft skills that determine the success of students in their respective works. Students with solid command of soft skills can think on their feet, solve problems, lead a group through teamwork exercises, give critical feedback, motivate fellow employees and set an example for the rest of the workforce. A number of seminars, workshops and conferences are organized for the skill development of the students as well as the faculty to improve the capacity of the teachers to observe learners and analyse their needs to provide the necessary inputs, through deep insight, understanding and concern. Besides this, the college has been working on the need to add more Skill

Programmes to the curriculum and provide a platform for meaningful development of the students by combining the components of knowledge and skill.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The topmost priority of SSM is the blending of the Indian Knowledge system and Tradition with Modern Education. This unique and much required integration of Indian knowledge system with the latest techno-savvy education is done through a number of curricular and extracurricular activities. The choice of Sanskrit (Dev-Bhasha) at UG level is the root of this integration which further paves the way to Shastri and Prak-Shastri as other two career options for the students of SSM. The inculcation of Indian values through multiple curricular and co-curricular activities has become the regular feature of the institution. We start our academic hours with the enchanting of Ved-Mantras and Academic week with Vedic Hawan-Yajna in which the presence of faculty and students is mandatory as per schedule. The routine visits to Dinanagar Math on various religious festivals and days have automatically inculcated a natural and never-ending bond with Indian Knowledge System among our students. Besides this the educational trips to culturally important places and festivals have been a routine practice in the institution. Our teachers provide e-contents & classroom delivery in bilingual mode (English and Punjabi) to make teaching interesting, effective and understandable. Multiple Programs are organized by our institution to promote Indian Arts and Indian culture and traditions.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The Learning Outcome based Curriculum Framework (LOCF) is intended to suit the present day needs of the students in terms of securing their path towards higher studies. For this emphasis is laid on whether the student is able to achieve according to his/her expectations through the curriculum of a particular course chosen by him/her. With numerous choices being available to students, an orientation program on the course details is organized by our institution at the very outset of the session. Through this orientation various objectives of the course are out boxed to make the students aware about what they are going to learn by the end of this course. This enables the students to make the willing career choices by selecting the courses which are aligned to the students' career objectives. In order to implement this particular line of thought our College has been

running successfully the mentor-mentee system that gives priority to outcome-based education. Mentor-mentee meetings are conducted on regular basis to address multiple issues and problems of students. Several new initiatives have been taken by the college in this direction for creating a learner centric environment to focus on students' understanding of the outcomes of the course. The students are made aware of the specific course outcomes not only through orientation programs but also through classroom discussions, expert lectures and practical. Course Outcomes and Programs outcomes are also displayed on the college website. Besides this several academic events such as webinars/seminars/discussions and workshops are organized by the college to provide interactive platform to the students to become good citizens, teachers, entrepreneurs, scientists, soldiers, and administrators. In addition, group activities and co-curricular activities are also carried out throughout the year to foster team spirit and leadership among students. Alumni associations are also organized from time to time where successful alumni are invited to share their experiences about the options that lead them to highest pedestal of success.

20.Distance education/online education:

Open and Distance Learning is a system of education which is flexible in regard to modalities and timings of teaching and learning. For this reason, it aims to offer opportunities for lifelong learning. Keeping aside the negative impact of lack of face-to-face learning, online education has broken the geographical barriers by creating interaction of experts and students from distant locations. Educational institutions in the country have employed digital platforms for engaging classes, conducting conferences, meetings etc. The pandemic has increased awareness and reach of online education in spite of its negative effect & impact. During pandemic, for Open Book Examination, our college provided computer lab facilities to the students whomsoever required for academic and examination purpose. The same facility was also given to the faculty for online teaching with the resulting into assisting the faculty to actively involved in creating E-Content, which can be accessed locally and globally. The technological tools for teaching-learning activities have enabled many faculty members of the college to contribute towards open distance learning approach by uploading their lectures on YouTube. The College library particularly during pandemic days has been playing the role of khul ja sim sim by providing unparalleled access to innumerable resources at the click of a button. Textbooks, reference books, research journals,

and a lot of supplementary reading materials can be accessed very easily anywhere and everywhere.

Extended Profile

1.Programme	
1.1	913
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	View File
2.Student	
2.1	3531
Number of students during the year	
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2	1644
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	1141
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	92

Number of full time teachers during the year		
File Description		Documents
Data Template	View File	
3.2		92
Number of sanctioned posts during the year		
File Description		Documents
Data Template	View File	
4.Institution		
4.1		67
Total number of Classrooms and Seminar halls		
4.2		232.811
Total expenditure excluding salary during the year (INR in lakhs)		
4.3		235
Total number of computers on campus for academic purposes		
Part B		
CURRICULAR ASPECTS		
1.1 - Curricular Planning and Implementation		
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process		
<p>The institution is affiliated to Guru Nanak Dev University, Amritsar and adheres to the curriculum laid down by the affiliating university; however, the action plan is designed and fostered by the institution to make curriculum delivery effective and outcome-based. In the beginning of every academic session, the IQAC with the consent of other concerned committees finalizes the academic calendar of the institution by analyzing the contemporary needs of the students. But due to COVID-19, the act of suspending educational activity has hit the annual academic calendar very hard and the education system has turned towards delivery of curriculum via online. The academic calendar along with POs and COs have been structured carefully by keeping in mind the pandemic situation and displayed on the college website. Due to the sudden</p>		

transition from on-campus learning to exclusively online learning, the faculty members have been insisted and encouraged to follow innovative and interesting online teaching methods. Several capacity and competence building programmes conducted for the faculty to let them well versed with latest online teaching-learning tools. These initiatives provide help in evaluating the students' learning levels and accordingly remedial actions are taken through mentoring and other academic counseling mechanism.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://ssmdinanagar.org/change/student-centric-learning

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Academic Calendar is prepared by the institution by keeping in consideration the instructions of its affiliating university Guru Nanak Dev University, Amritsar. At the beginning of every academic session, the academic calendar is designed and displayed on the college website. The academic calendar includes the details regarding various events such as the dates of commencement of the session, admission process, teaching days, webinars, guest lectures, competitions, awareness programmes, celebration of national and international days, meeting schedule, schedule of internal exams etc. Various programmes are conducted by following the academic calendar both at the faculty and student level. The working days and holidays are followed strictly as per university guidelines and govt. notifications. The timeline for the conduct of internal exams, unit tests, MST is clearly stated in the academic calendar. In case of any change in the university pattern, the same is followed in internal evaluation as well. The planned academic activities execution is ensured through rigorous monitoring by various committees of the college under the supervision of the Principal. But due to COVID-19, the institution made hard efforts to adhere to the academic calendar to achieve academic excellence.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://ssmdinanagar.org/change/Exam

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

18

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data

requirement for year: (As per Data Template)**25**

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**2278**

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The institution has a strong lineage of mainstreaming cross cutting issues relevant to professional ethics, gender, human values, environment conservation and sustainability in its curriculum and teaching-learning process. The institution follows the curriculum designed by its affiliating university and the university makes sure to include these cross-cutting issues in the university syllabus of different programmes. The environmental studies introduced as compulsory subject to second year students of all undergraduate degree classes to make them aware of potential threats to the environment today. The topics related to gender sensitization, professional ethics and human values are added in the curriculum of various programmes offered in the college. Apart from these courses, the institution offers four value added courses related to these issues and the faculty tries hard to sensitize the students about these issues. A good number of students have successfully completed these courses in the current session. The committees, cells and associations have

organized various online activities during the pandemic through which students gained an understanding of issues related to environmental crisis, women empowerment and human rights. These initiatives serve as training to the students to build a concrete foundation for a harmonious life in the society.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

25

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1262

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	http://ssmdinanagar.org/change/feedback2
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://ssmdinanagar.org/change/feedback2

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1353

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats))

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

809

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The students from the diverse Socio-cultural, Economic and Educational background are admitted to the college. There is a variation in their understanding level of students. The college identifies advance learners and slow learners on the basis of their performance. The INFLIBNET membership is also provided to the advanced learners. There are many scholarships and awards for advanced students to recognize their excellence. The college is located in a rural border belt area, most of the students come from rural and poorer social economic backgrounds. All these students have their schooling in vernacular medium. The maximum students from this category fall under slow-learners. Special classes are organized for them to uplift them to normal level. College arranges special classes for English for all the students who come from vernacular medium. On the other hand, the Institution conducts the remedial coaching classes for required subjects to the slow learners. Study circles different groups of students for different subjects are formed and students try to understand the concept of that particular subject by discussing it among themselves. They are inspired to work toward loftier objectives. Thus, the college takes all possible measures to understand the needs and requirements of the students.

File Description	Documents
Paste link for additional information	http://ssmdinanagar.org/change/pdf/Tutorials.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3531	91

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Due to COVID-19 changing the traditional method to Online Mode is a big challenge for the teachers of all the institutes. But, the teaching faculty of our institution has been successful in switching to more useful online student-centric methods of teaching. The college has adopted various student-centric teaching-learning methods such as active learning, cooperative learning, project-based learning, experiential learning, blended learning and other ICT based learning methodologies. The efforts are being made to encourage independent learning and self-study among students during off period. The institution also provides online platform for participative learning to the students through activities such as webinars, group discussions, questioning method, E-quiz, debates etc. The academic experts from outside are invited to share their expertise for the benefits of the academia. The college has direct access to INFIBNET and other learning resources for the benefit of the teachers and taught. The faculties use modern teaching aids in accordance with the curriculum requirements. To make sure of all this, the teachers use additional teaching strategies that are student-centric whenever possible. The various methods of experiential and participatory learning, as well as problem-solving methodologies, are implemented to enrich the learning experiences of the students.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://ssmdinanagar.org/change/governing_boddy/student-centric-learning

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Information and Communication technology has proved to be a boon for education during the pandemic. The COVID-19 epidemic had a major impact on the academic year 2020-2021 but online mode of education has helped a lot in imparting quality education. The use of computers, laptops and internet became a common practice not only for the teachers but also for the students. Several capacity and Competence Building Programmes have been organized for the faculty members to let them well versed with latest online teaching-learning tools. The teachers are encouraged to use of ICT enabled tools and other resources like video-lectures, audio-lectures, PPT presentations, virtual labs, YouTube links, e-contents etc. to arouse interest and enthusiasm among students during online classes. The teaching staff members also make use of the software (Web School Manager) to carry out various teaching activities like to get automated student attendance, to generate internal marks reports, to upload study material and assignments. Students and teachers access e-resources through N-LIST and DELNET. The pandemic also led to the purchase of Microsoft Teams, ZOOM subscription, G-Suit Licenses. Thus, SSM has chosen several ways to enhance the quality of education by providing ICT enabled facilities to its students and teachers.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

54

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

91

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

13

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

549

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

SSM College follows the instructions of the affiliated university GNDU, Amritsar for planning various activities related to internal assessment. The academic performance of the students is evaluated through innovative teaching techniques. The Examination Committee and Evaluation Committee are responsible to make transparent policy for internal examinations. The schedule regarding internal examination is displayed on the College website and also circulated in student WhatsApp groups. During COVID-19 pandemic, the institution adopted various quality measures to ensure smooth functioning of CIE which includes assignments, Quiz, MCQs, Open book test, unit test, MST, oral test, presentations through online platforms. The pre- university exams are conducted before the final exam to make students familiar with the university examination pattern. The result is communicated to the students and discrepancies if any are removed and students are motivated to improve their performance in the next exam. For the final exams the entire procedure instructed by the university is followed without a change of single step. After the completion of evaluation, data entry and other examination related processes are completed and are made available at any time on demand. Thus, the College follows very transparent and robust mechanism of internal assessment by following all these steps.

File Description	Documents
Any additional information	View File
Link for additional information	http://ssmdinanagar.org/change/examination_dept/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

S.S.M College has a very active Grievance Redressal Cell which deals with all kinds of grievances of students in an efficient manner. The Examination Committee takes all necessary steps to conduct internal examinations in transparent and time bound manner. If a grievance is filed by a student related to examination, it's readdressed within the allotted time as per the directive of the convener of the cell. During pandemic various examinations were taken using online platforms and results were comminuted to the students. If any discrepancies are reported by the students, then they are resolved by the faculty immediately. The students are free to approach the teachers, the College Examination Committee, Grievance Redressal Cell and even Principal for grievances related to examination. These grievances are removed at three levels departmental level, College level and university level. The College follows strictly the guidelines issued by the affiliated university G.N.D.U, Amritsar while conducting internal and semester end exams. If a student is not able to appear for internal examination due to medical or any other genuine reason then they are given second chance to give the exam. These systems allow the institute to handle complaints about the internal assessment in a transparent manner.

File Description	Documents
Any additional information	View File
Link for additional information	http://ssmdinanagar.org/change/examination_dept/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

SSM College gives due emphasis to holistic development of the students by equipping them with the discipline, knowledge, critical thinking, problem-solving ability, and digital capability to meet the challenges of the 21st century. The learning effectiveness of any programme depends upon its POs, PSOs, and COs. The College offers various programs in Science, Humanities and Commerce, each of them with unique and well-defined outcomes. The institute has created a unique system for learning beyond the classroom and through extra-curricular activities to realize the program outcomes of various programmes. The faculty and the

students are encouraged to update their subject knowledge with changing trends. The institution ensures that the teachers and students are well aware of the stated programs and course outcomes of the programs. The POs and COs of all the programmes are uploaded on the College website for the reference of the students and the teachers. At the beginning of the academic year, the Counseling Cell of the College makes the students aware about these programme outcomes at the admission time. The desired outcomes are thus realized keeping in consideration the main maxim of the College that is to empower students and prepare them to be catalysts of change.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://ssmdinanagar.org/change/pdf/2.6.1.pdf
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Evaluation of the attainment of program-specific outcomes is a key to assure the quality enhancement process of an institution. Our College has developed a unique strategy to evaluate the program outcomes as well as course outcomes towards the holistic development of students. The coordinators of various UG programs and PG programs are asked to evaluate the students regarding the attainment of program outcomes. The performance of the students in the internal and external examinations, practical and assignments, participation in class activities, departmental activities are some of the means by which program specific outcomes are measured. Their performance within and outside the College in the various academic and co-curricular events provides another level of learning. The continuous internal assessment and university examination are the prime tools for evaluation of POs and COs attainment. The student feedback on curriculum and teaching-learning process is obtained to identify the gap in COs and POs attainment. The POs are also evaluated based on the performance of the students in terms of their progression to higher studies, qualification in competitive examinations and placement. The institution devises various strategies from the first day of the session to evaluate the purpose of the academic journey is its students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://ssmdinanagar.org/change/pdf/2.6.1.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1112

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://www.ssmdinanagar.org/change/sss>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution has created an ideal ambience for innovation and for generation and transfer of knowledge. The Research and

Development Committee of the College plays pro-active role for innovations in research. The RDC promotes the development of new knowledge by inculcating research culture and attitude amongst the students and the teachers. Several initiatives have been taken by the committee to motivate the researchers to do research in the areas of their interest. The committee gives guidance to faculty for research proposals, research papers and to avail grants for research projects from various funding agencies. The faculty members have good record of publication in the UGC notified/Scopus Indexed/ Web of Sciences journals, chapters in edited books and presented papers in number of online seminars and conferences. The teachers who have won awards for research activities like Best Researcher Award, Best Paper Presenter Award and Young Achiever Award are also encouraged by giving special incentives. The institution is consistently striving to create an ecosystem that promotes innovative thinking and also organized innovative online programmes to assist faculty as well as students for research activities. The financial assistance is also given to teachers to attend seminar and conference and for research publication.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://ssmdinanagar.org/change/incubation

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

31

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year	
0	
File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded
3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year	
3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year	
83	
File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File
3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year	
3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year	
14	
File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File
3.4 - Extension Activities	
3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year	

SSM College has earned a reputation for being an established institution of higher education with high regard for social responsibility. The institution is conscious of its responsibilities for shaping students into responsible citizens of the country by making them aware of social issues. Various extension activities have been organized in the neighborhood community through NSS, NCC, Women Cell and Student Council in terms of impact and sensitizing students with social issues and holistic development. The College organizes a number of awareness programs such as Cleanliness Drive, AIDS Awareness Drive, Save Girl Child, Anti-Drug Drive, Anti Stubble Burning Campaign, Gender Sensitizing Programme, and Environmental Awareness Programmes in the villages. Five villages have also been adopted under UBA Dalia, Mirjanpur, Ismailpur, Zakaria and Bhattoya and weekly interventions are conducted by students in these villages to disseminate information on emerging issues. In the pandemic, outreach activities have been done to help the distressed communities and migrant workers. Students actively participate in community service activities, which helps in their overall development as a responsible citizen. Through various programmes, the College strives to instill sense of civic duty in the young minds of students so that they develop into sensitized, socially responsible citizens.

File Description	Documents
Paste link for additional information	http://ssmdinanagar.org/change/pdf/3.4.1(20-21)new.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

14

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

30

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2340

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration	
3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year	
3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year	
13	
File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File
3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year	
3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year	
21	
File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File
INFRASTRUCTURE AND LEARNING RESOURCES	
4.1 - Physical Facilities	
4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.	
The institution has augmented its infrastructure systematically and continuously over the years and has all the necessary facilities required for a well-organized Institution. The	

infrastructure of the College ensures adequate facilities for academic, co-curricular and research activities like adequate classrooms, laboratories, language lab, staff room, seminar hall, dispensary, placement cell, auditorium, central library, hostel, canteen, playground, indoor stadium, open air theatre, girls' common room and other academic centres. There is a special facility for the physically challenged students in the campus. The College has a well-stocked central library with e-library facility and the students access e-resources through N-LIST and DELNET. The Science Department of the Institution has well equipped laboratories, necessary instruments and equipments for practical classes. There are ICT enabled classrooms and smart classrooms with latest technology in the teaching learning process. The English Language Lab with audio visual aids in the campus helps to enhance student's communication skills. The Research Centre in the campus houses specialized facilities for research activities. Thus, the institution is equipped with all the necessary infrastructure to create an excellent ambience and atmosphere to makes the teaching-learning more effective and livelier.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://ssmdinanagar.org/change/computerlab

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institute has adequate physical facilities for conducting curricular, co-curricular and extra-curricular activities. The adequate space is provided for outdoor and indoor games within the College premises for the all-round development of the students. There are facilities for outdoor games such as basketball court, volleyball court and badminton court etc. On the other hand, for indoor games the College has Indoor stadium which also serves as Yoga Centre for yoga class. The Director, Department of Physical Education and Sports of the College along with other sports coaches provide coaching and conducts regular practice for sports activities. The College has a fully equipped gymnasium for the staff and students. The College encourages the students to participate in extra-curricular activities by providing adequate infrastructure facilities. The professional choreographers, theatre directors and choir conductors are appointed to train students for cultural programmes. The institution has a big fully

air-conditioned auditorium with seating capacity of 500 persons to organize annual cultural festival and lectures. The Cultural Committee takes care of organization and practice of various cultural events in College and for university level youth festival. Thus, the institution encourages cultural activities, games and sports in every possible way.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://ssmdinanagar.org/change/Sport

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

22

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ssmdinanagar.in/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

46.99147

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College Central Library is upgraded by making it fully automated using ILMS software KOHA version 20.05.04. All the activities of Library are automated. KOHA is fully featured Integrated Library System (ILMS). It is used to take care of all the administrative and management functions of the library. All books are cataloged digitally using this software. An online public access catalogue (OPAC) is implemented to enable the students for speedy and convenient access to the library catalogue. The software is also used for record-keeping of various activities as the record of issue and return of books, renewal, reports generation, stock verification, attendance of library users is maintained using this software. All the books in the library have been duly bar-coded. The College has e-library facility in which there is a separate section for students to work on computers for accessing e-resources. Additionally, the library has access to e-resources through N-LIST and DELNET.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://38.137.0.3/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.99597	
File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

94

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has been making frequently updates in its IT facilities that also include Wi-Fi thus fulfilling its quality policies with the continuous up gradations of technology and infrastructure. As we all know that the demand of internet access is increasing day by day especially in all educational institutions due to evolving standards of education, the connectivity through fully network campus with the state-of-art IT infrastructure, computing and communication resources has become the need of the hour to help the students to prepare for projects, presentations and seminars. In our college the upgradation of computer system and IT facilities are taken up periodically. The college annually purchases as well as upgrades and sometimes replaces a fleet of computers and hardware as per the requirement of various departments and labs. With the growth of users, the institution has been scaling up its switching capabilities for extending Wi-Fi access points. The college also upgrades printers and scanners with the latest additions to administration office, library, IQAC, labs and departments. The seminar hall and all the smart rooms are made smart with LCD projectors and other gazettes.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ssmdinanagar.in/

4.3.2 - Number of Computers

235

File Description	Documents
Upload any additional information	View File
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

63.33189

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The well-established and systematic procedure increases the life of physical as well as academic facilities. Our College has a well-defined mechanism for the maintenance of all these facilities. It is a prerequisite that both procedures and policies are bespoke as per the requirements for effective desired outcomes in academics and non-academic activities. The laboratory, library, sports, computers, and classrooms are an unremitting process and in every academic year, separate budgetary provisions are kept. The College has well-defined guidelines and process for repair and maintenance activities. The physical, academic and support facilities are maintained through various College committees. The Principal of the College after getting the feedback from respective heads of departments, in consultation reviews the existing infrastructure. The same is discussed with the governing body for budget allocation and execution of the plan. The College takes various initiatives for the maintenance of infrastructure facilities. The College has established one central library and other departmental libraries. The Library Advisory Committee of the College reviews the existing resources and gives suggestions. With the commencement of the session, all departments submit their requirement of books which is consolidated by the librarian and put up before the Principal for approval.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://ssmdinanagar.org/change/Policies/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1249

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

793

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	http://ssmdinanagar.org/change/student-centric-learning
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
3350	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
3350	
File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
5.2 - Student Progression	
5.2.1 - Number of placement of outgoing students during the year	
5.2.1.1 - Number of outgoing students placed during the year	

56

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

256

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

32

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

1

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The College follows a mechanism of decentralization and active involvement of the students in decision-making process of various academic and non-academic activities of the College as the College has an active and dynamic Student Council. The Student Council of the College involves 23 students that serve on different committees of the College to help coordinate the smooth functioning of the College. The members of the Student Council are nominated in various College committees to ensure maximum student participation in activities and to give due consideration to their needs. The Student Council provides the students a platform to share their ideas and gives opportunity to sharpen their leadership skills along with inducing feeling of responsibility. The class representatives elected are responsible to share various concerns of the students to the authority and to get them resolved. They are also responsible to represent students' grievances and to get them redressed through the Grievance Redressal Cell and the Principal. The student representation is present in IQAC. They are closely involved in all NSS and NCC activities and assist in coordinating various awareness programmes. The Student Council is driving force in the formation of a sound academic and administrative culture of an Institution.

File Description	Documents
Paste link for additional information	http://ssmdinanagar.org/change/pdf/student%20council%20activities%202020-21.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

15

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

SSM College Alumni Association has been duly registered under the Societies Registration Act (XXI of 1860) and as amended by Punjab Amendment Act. 1957. The Alumni Association of the College plays active role in various developmental activities of the College. IQAC conducts regular meetings of Alumni to take suggestions and improve the academic and non-academic facilities of the campus. The Alumni and teachers discuss various aspects of the present scenario useful for the students and will be implemented in the current academic year. The feedback collected from Alumni in the form of questionnaire is used to review the activities of the institution and also conducted Alumni Surveys to take valuable suggestions. The Alumni are invited as resource person for

seminars, workshops, conferences and guest lectures. The prominent Alumni are invited in the Orientation Programme and they provide their experience and expertise with regard to corporate expectation and inspire students to develop job-oriented skills among them. Alumni can get registration form to register themselves for College Alumni Association on College website. Star Alumni are displayed on the College website to inspire other students. The Alumni also provide financial support for the developmental activities of the College.

File Description	Documents
Paste link for additional information	http://ssmdinanagar.org/change/alumni-association
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

C. 3 Lakhs - 4Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution's governance follows the mission and vision statements, which reflect the goals and objectives of the institution. The institution strives to impart quality education to the students from this rural, backward and border-belt area that will enable them to survive in this global changing scenario. The institution in order to realize this objective, offers a good number of UG, PG, Diploma, Vocational and Add-on/Value Added/Certificate Courses to improve the employability of students by making them skilled, self-reliant and globally competent. The College is a vibrant hub of cultural, sporting and extra-curricular activities where students, faculty and staff from different backgrounds collaborate to groom their personalities. In recent times, the institution has upgraded itself technologically to take up the challenge of online teaching-learning. The management follows participative procedure to ensure that policies

for all academic matters are in accordance with the mission of the institution. The College follows decentralized governance even to the bottom level which helps the institution to accomplish the vision and its mission. The proactive leadership of the Principal and Management ensures the fulfillment of the vision and mission striving to make the institution a centre of excellence.

File Description	Documents
Paste link for additional information	http://ssmdinanagar.org/change/collegevisi on/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College ensures decentralization and participative management in academic and administrative activities through various quality measures. The various committees have been formed for the smooth functioning of academic and non-academic activities of the College. The conveners of these committees have been working hard under the supervision of the College Principal and enjoy independent decision-making power. The multifarious activities on the College level as well as on inter College level are organized from time to time by the departments exclusively to inculcate the spirit of mass participation among students. The Admission Committee has its own particular role to arrange the admission for the College and the arrangements for online admission have been made during pandemic situation. The Examination Committee of the College prepares schedule of all the exams. The College Development Committee takes care of all the decisions regarding the development of the College. The Anti-Ragging Committee of the College keeps in touch with the students and all the students of the College feel fully secured. The institution promotes a culture of participative management as both students and staff members are allowed to share any suggestion for the enhancement of the quality of service provided by the institution.

File Description	Documents
Paste link for additional information	http://ssmdinanagar.org/change/pdf/Organogram.pdf
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College Administration is committed to develop a long-term strategy for academic, administrative and infrastructure development. The Strategic Planning and Deployment is based on an analysis of present challenges and future opportunities, and it envisions the direction in which the institution should move in order to meet its goals and objectives. The College has been quick to adopt to online teaching during the pandemic and subsequent lockdown. Due to the sudden transition from on-campus learning to exclusively online learning, the faculty members have been insisted and encouraged to follow innovative and interesting online teaching methods by making use of various online tools and software apart from chalk and talk for effective knowledge transfer. Apart from this, the institution has strategized various ways and means to ensure quality of education, especially in the teaching-learning process during COVID-19. The College has organized various guest lectures, expert lectures, webinars, conferences, and workshops of eminent academicians for the effective transmission and delivery of curricula. The institute has introduced three new certificate courses to supplement university curriculum. The continuous evaluation and internal assessment is carried out through presentations, assignments, projects, class tests, and group discussions to achieve the learning outcomes.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	http://ssmdinanagar.org/change/pp
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies,

administrative setup, appointment and service rules, procedures, etc.

The College Administration is committed to develop a long-term strategy for academic, administrative and infrastructure development. The Strategic Planning and Deployment is based on an analysis of present challenges and future opportunities, and it envisions the direction in which the institution should move in order to meet its goals and objectives. The College has been quick to adopt to online teaching during the pandemic and subsequent lockdown. Due to the sudden transition from on-campus learning to exclusively online learning, the faculty members have been insisted and encouraged to follow innovative and interesting online teaching methods by making use of various online tools and software apart from chalk and talk for effective knowledge transfer. Apart from this, the institution has strategized various ways and means to ensure quality of education, especially in the teaching-learning process during COVID-19. The College has organized various guest lectures, expert lectures, webinars, conferences, and workshops of eminent academicians for the effective transmission and delivery of curricula. The institute has introduced three new certificate courses to supplement university curriculum. The continuous evaluation and internal assessment is carried out through presentations, assignments, projects, class tests, and group discussions to achieve the learning outcomes.

File Description	Documents
Paste link for additional information	http://ssmdinanagar.org/change/governing_body/
Link to Organogram of the institution webpage	http://ssmdinanagar.org/change/pp
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The effective welfare schemes for the benefit of its teaching and non-teaching faculty have been adopted by the institution as the progress of any organization depends upon its employees. The faculty members are encouraged to attend seminars, conferences and workshops by providing financial assistance. They are encouraged for higher studies and also for research publications for the career advancement. The College also motivates teaching faculty to attend Orientation / Refresher/ Short Term Courses and non-teaching staff to participate in Professional Development Programmes to update their knowledge. The capacity building programmes are organized for the faculty members to add to their knowledge. The health insurance coverage is provided to teaching, non-teaching, and support staff. The institution offers a special concession on fees to the children of staff members. All non-teaching staff members are given the festival bonus. A free medical check-up camp and vaccination camp are organized for all staff members every year. The College has a practice for providing financial assistance and advance salary to needy staff members. A number of awareness programs have been conducted by the College during COVID-19 pandemic. The Grievance Redressal Cell of the institution is responsible to sort out the issues/complaints raised by staff.

File Description	Documents
Paste link for additional information	http://ssmdinanagar.org/change/pdf/activities(2020-21).pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

51

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

24

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

53

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution follows a systematic and effective Performance Appraisal System for teaching and non-teaching staff members to provide them with eloquent appraisals that encourages their professional learning and growth. The Institution has an internal performance appraisal system for all staff members, which is supervised by the Principal. The Process is designed to explore the individual professional skills and progress of employees and their participation in academic, research, curricular and co-curricular activities which in turn lead to the overall development of the Institute. The Principal of the institution is responsible to carry out this activity annually. Each faculty member is given a well-structured "Self-Appraisal Form" for evaluation purposes. The stock of teaching performance is computed by reflecting the involvement of the teacher in curricular, co-curricular and extra-curricular activities. The Non-Teaching Staff Performance Appraisal Form is based on qualitative and quantitative responses to performance criteria. All these forms are scrutinized and assessed by the concerned committee. The Principal evaluates the performance of all its employees and communicates. The process helps to review Administrative and Academic progress so as to review the performance of all the departments and office administration.

File Description	Documents
Paste link for additional information	ssmdinanagar.org/change/
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute has a well-defined and systematic procedure for internal and external audit. The College conducts Academic and Administrative Audit at both internal and external levels every year. The IQAC forms a committee for AAA and the committee verifies all the data related to the income and expenditure of the institution. Thereafter income and expenditure accounts are verified and certified by the Chartered Accountant. The IQAC forms a Budget Committee to keep a check on utilization of available funds. The CDC and RMC is also responsible for fund allocation and utilization. The College goes for periodic inspection in which the income and expenditure accounts are thoroughly verified. The Academic and Administrative Audit for both internal and external verification of the accounts is done to get true and fair view of financial result. The College receives grant through PFMS.

File Description	Documents
Paste link for additional information	ssmdinanagar.org/change/
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution adopts effective strategy for mobilization of funds and optimal utilization of resources keeping in the forefront the quality of education and growth of students, as its primary and fundamental objective. There is a complete transparency in the policies of allocation and utilization of funds as effective use of available resources is ensured through proper system. The institution has adequate budgetary provisions for academic and administrative activities. The primary source of income of the College is the admission fees collected during the admissions every year. The annual budget is prepared in the beginning of each academic session according to the needs and requirements of the departments taking into consideration the annual intake of students, faculty, infrastructure development and adoption of latest technologies etc. The College invites proposals from the concerned departments regarding expenditure in an academic year. The concerned monitoring committees like College Development Committee, Resource Management Committee scrutinizes the demands and grants permission to invite quotations. The Principal of the College presents the proposal before the Governing Body for approval. The administrative staff of the College submits the statement of expenditures incurred on a monthly basis. The financial audits are also done through external agency.

File Description	Documents
Paste link for additional information	http://ssmdinanagar.org/change/Policies
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing

the quality assurance strategies and processes

The IQAC is a crucial administrative body in our College, which handles all quality issues. The primary role of IQAC is to start, plan, and supervise various actions that are required to improve the quality of education provided in our College. The main function of IQAC is to ensure high quality standards in teaching, learning, and assessment by devising various strategies. The institution has initiated and developed several activities and training programs for the administration, faculty and students through IQAC. Various activities organized by IQAC for the development of the institution includes various audits done to ensure quality as Internal and External Academic Administration Audit, surveillance of ISO Certification 9001:2015 & 14001:2015, AISHE and NIRF ranking. The maximum use of ICT facilities has been encouraged among faculty and students for regular functioning of all the sections of the institution during pandemic. New UG, PG, Diploma and Vocational courses have been introduced in the institute after careful examination of the local demographics as well as the industry-academic gap. The Institution has collaborated with the industry provide hands-on experience to the students through workshops and internships. Online teaching learning methods have been encouraged among faculty to supplement classroom teaching.

File Description	Documents
Paste link for additional information	http://ssmdinanagar.org/change/iq
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution has been continually examining, reforming, upgrading and refining structures and methodologies of teaching and learning process with the primary goal of delivering value-based and job-oriented education to students. The IQAC has taken several quality initiatives to ensure an effective teaching-learning process during the pandemic. The shift from the offline to the online mode of conducting classes were done by using various tools and software like PPT, audio/video lectures, through online platforms Google Classroom, WebEx, Zoom etc. The institutional support was provided to students who did not have the necessary means to attend online classes. The teachers were

advised to take virtual lab classes and record videos of real-time lab execution and share with the students. Webinars, workshops and guest lectures were organized to relate syllabi with real life situations. Capacity and Competence building programmes were organized for the faculty members to let them well versed with latest online teaching-learning tools. The institution has upgraded its evaluation process keeping in mind the pandemic situation. Innovative assessment methods like assignments, quiz, MCQs, open book test, and PPT were created for the assessment of students through the online mode. Pdf Notes, Audio/Video lectures, PPTs have been provided to the students.

File Description	Documents
Paste link for additional information	http://ssmdinanagar.org/change/iq
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://ssmdinanagar.org/pdf/Anuual%20Report%202020-22.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution has been successfully playing a proactive role towards the promotion of gender equity through various initiatives and actions for creating secure and healthy atmosphere for girls in the campus. The institute has constituted various committees like Women Cell, Anti-Ragging Committee, Anti-Sexual Harassment Cell, Grievance and Redressal Cell to address various gender issues in the campus. The college has a well-defined student counseling system. The institution counselling team prioritizes the specific needs of the girls to tackle some of the most pressing challenges faced by the girls. The institution also follows Mentor- Mentee programme where students meet their mentors for any grievances- regarding gender, personal problems, general issues, lack of facilities, academics etc. The institution has a well-furnished common room for rest and recreation for the girl students. CCTV cameras have been fixed in the prominent places like hostel, campus corridors, canteen, classrooms etc. The college has hostel facility for girl students and a resident lady warden in the hostel is employed. The library has a separate section for girl students. There is a separate girls' canteen facility in the campus. The institution also offers a good range of Add On/ Certificate/ Value Added courses related to gender equity.

File Description	Documents
Annual gender sensitization action plan	http://ssmdinanagar.org/change/pdf/Gender_Final_compressed.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://ssmdinanagar.org/change/pdf/Facilities2021.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The Institution takes initiatives for the management of different type of waste materials. The bio-degradable solid waste from the parks, gardens and play field is collected and dumped for decomposition to be used later as organic fertilizer for the plants in the campus. The medical students are also engaged in making this compost as well. The non-biodegradable waste is collected in dust bins placed at strategic locations, brought together and taken away periodically by the waste collection agency. All the liquid waste from washrooms and bathroom is directed to a septic tank while effluents from laboratories are directed into separate underground tanks and prevented from escaping into the environment. The e-waste generated in the Institute is collected together from all departments and handed over to an external e-waste recycling agency. Awareness among students about waste pollution and difficulties in disposal is spread through talks on environment conservation and they are encouraged to create least waste, and properly dispose it. All these initiatives ensure that the College takes care of the waste generated regularly by reducing the waste and make an effort for its re-use and re-cycle.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</p> <p>5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	A. Any 4 or all of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution offers an inclusive environment to everyone with tolerance and harmony towards cultural, regional, linguistic, communal, socio economic and other diversities. The students and faculty from diverse backgrounds contribute in the academic, administrative and other activities without any discrimination

that shows there is an inclusive environment in the institution. The institution admits students irrespective of their community, language, religion, caste, region etc. The institution caters to students belonging to diverse social, cultural, economic, religious background. Different sports and cultural activities are organized in the College to promote feeling of tolerance and harmony among students and faculty. Cultural programmes are organized where students belonging to different ethnic groups participate and present their different cultures. The objective of organizing such cultural programme is to develop a sense of respect towards own culture as well as to the others. The linguistic diversity is preserved by celebrating Punjabi Diwas, Hindi Diwas, English Language Day every year. All three languages English, Hindi and Punjabi are used as medium of instruction. The institution has code of conduct for all the students, teaching and non-teaching faculty which has to be followed by each one of them irrespective of their cultural, regional, linguistic, socio-economic and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College undertakes various efforts to sensitize the students as well as faculty of the institution of their constitutional obligation. The main objective of this practice is to nurture young minds to develop our citizens with deep sense of social responsibility. The days of national importance like Constitution Day, Independence Day, Republic Day, and Unity Day are enthusiastically celebrated as a part of creating awareness about rights, duties and responsibilities of citizens enshrined in the Constitution. Special talks and lectures are organized from time to time on topics related to fundamental rights and duties engendering enthusiasm and national pride among students. The students are taught to obey the supreme law of the land and respect the symbols of national unity like National Flag and National Anthem. The College Website displays a Handbook of Values

for the students and employees to understand the importance of social responsibility, good citizenship and empowerment. The NSS and NCC units of the College undertake different kind of activities to make students earn practical knowledge about the obligatory and discretionary functions of the Corporation and rights of the citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://ssmdinanagar.org/change/pdf/7.1.9(2020-21).pdf
Any other relevant information	http://ssmdinanagar.org/change/pdf/2020-21(7.1.9).pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institution takes utmost care to bring people of various

communities together by creating a sense of oneness among the students as well as faculty members. The institutional Committees/Cells play an important role in celebrating various national and international commemorative days, events and festivals with great zeal and enthusiasm to imbibe in the minds of the students the sense of National pride. There are many events organized on the birth and death anniversaries of well-known social reformers, national leaders, and eminent personalities to create social, political, environmental, linguistic, and cultural awareness among the students. On these occasions, speeches on the life and work of the great personalities, poster exhibitions, declamations, debates, and elocution competitions are organized. These activities aim to reflect our national pride and pave way for introspection and realization of our obligation towards the nation among students. The institute celebrates various important days to sensitize the students about the constitutional obligation and to strengthen the democratic values. To flourish patriotic feelings of national integrity various programs, The Independence and Republic Day celebration, Constitution Day etc. are celebrated every year but due to pandemic the institution was not able to celebrate most of the national and international commemorative days in the year 2020.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1

1.Title: Best Use of Information & Communication Technology during COVID-19,

2. Objectives: To inspire vulnerable communication among students, faculty, and others.

3. The Context: ICT based learning and teaching deliberately enhance knowledge both in the context of student and teachers.

4. Practice: ICT involves specific applications that provides innovative ways to meet a variety of learning needs.

5. Evidence of success: Students' active participation in online activities depicts the strong evidence towards its importance and use.

6. Problems Encountered and Resources required: Limitation of the rural area as poor internet connectivity and lack of appropriate hardware, software material.

Best Practice 2

1. Title of the Practice: Celebration of National/ International Days

2. The Objectives: To make students aware of the country in more realistic way.

3. The Context: It becomes essential that youth should be educated on all these concerns to inculcate patriotism in them.

4. Practice: The important national and international days are celebrated throughout the year as a tribute to the milestones and as days devoted to remembrance.

5. Evidence of Success: Students' active participation and their knowledge through debate and quiz competition show strong evidence towards fulfillment of our motive to celebrate these days.

6. Problems Encountered and Resources required: Every celebration requires physical appearance of students and staff, but during COVID-19 it becomes difficult.

File Description	Documents
Best practices in the Institutional website	http://ssmdinanagar.org/change/bestpractices
Any other relevant information	http://ssmdinanagar.org/change/bestpractices

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution aims at working for the betterment of this rural backward area. SSM work to perform for the benefit of society is known as social service or social work. It should be designed to encourage societal growth or social change. It contains the values of social justice, human rights, and each citizen's obligation to respect the varied social cultures of the nation. The institution holds the opinion that value-based education is the foundation of a society like this. Only when education is seen as instilling compassion, humility, and service can such a goal be realized. To foster social services our college organizes the social activities through NSS and NCC. We motivate students to actively participate in social activities to inspire them towards social responsibilities. Our students visit old age homes, orphanages and schools for the disadvantaged section to share moments of their joy and celebration. Apart from providing financial support and material assistance, students spend the days with the inmates, perform cultural activities to entertain the inmates. The issues of inequality and unfairness in society are addressed by the discipline of social work. The students who participate in community service and college volunteering gain information, practical skills, and have the opportunity to help others in need.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- To take more practical steps towards digitalization of SSM.
- To sign more MOUs with well-reputed institutions & industries.
- Initiation of more Eco- friendly practices.
- To organize capacity enhancement Programmes for Faculty.
- To Install new Computer Labs to satisfy the strength
- Step up for new collaborations by introducing more Certificate & Diploma courses.
- To add on more computers in all the labs & library.
- Smart additions in CCTV cameras for flawless security.

