



SWAMI SWATANTRANAND MEMORIAL COLLEGE DINANAGAR

A Multi Faculty Post-Graduate Co-Educational Institution: Accredited with 'A' Grade By NAAC

Examination-Calendar (2022-23)

ODD-SEMESTER

JUNE- 2022

- ❖ Evaluation of Answer- sheets of Final Exam by the staff on duty as per the direction of Guru Nanak Dev University, Amritsar.

JULY-2022

- ❖ Constitution of the College Examination Committee.
- ❖ Meeting of the Examination Committee with the Principal.
- ❖ Preparation of Examination Calendar by the Examination Committee.
- ❖ Final approval of the Calendar by Principal and IQAC.

AUGUST-2022

- ❖ Meeting of the Examination Committee with all the HODs of all streams...first week of August.
- ❖ Display of Examination Calendar in various Departmental Groups and College Notice-boards.
- ❖ First Unit –Tests of all the Classes.
- ❖ Declaration of result in the class.

- ❖ **Display of mark lists on the College Notice –boards**

SEPTEMBER-2022

- ❖ Departmental Meeting regarding **result-analysis of the first unit test.**
- ❖ **Bifurcation of students** in Slow and Advance Learners.
- ❖ **Remedial Classes** for slow learners.
- ❖ **Special Classes** for Advance Learners.
- ❖ **Surprise Test/ Class Test...throughout the session.**
- ❖ **Second Unit- Tests** of all classes...last week of September.
- ❖ Declaration of result in the class.
- ❖ **Display of mark lists on the College Notice –boards.**

OCTOBER – 2022

- ❖ Departmental Meeting regarding students' response in second Unit test after Remedial and Special classes.
- ❖ Class-tests and Surprise –tests of different classes.
- ❖ Special Sessions by Mentors for resolving Students Issues and Queries.
- ❖ **Parent Teacher Meeting...last week of October.**
- ❖ Display of Date-sheet for MST to be held in next month.
- ❖ Collection of three sets of question papers of all the subjects from all departments.

NOVEMBER–2022

- ❖ Mid-Semester -Exam of all Classes in the first week of November.
- ❖ Display of mark lists on the College Notice –boards.
- ❖ Special Sessions for resolving Students Issues and Queries.

- ❖ Meeting of all the heads with the **Grievance and Redressal Committee** regarding certain grievances of students.

DECEMBER-2022

- ❖ Final Exams of all the classes as per the direction of Guru Nanak Dev University, Amritsar.
- ❖ Evaluation of Answer- sheets of Final Exam by the staff on duty as per the direction of Guru Nanak Dev University, Amritsar.

EVEN-SEMESTER

JANUARY-2023

- ❖ Meeting of Examination Committee with the Principal to discuss the schedule of the coming session.
- ❖ Maintenance of Examination record of the last semester.

FEBRUARY-2023

- ❖ First Unit- Tests of all classes...last week of February
- ❖ Declaration of result within a week.
- ❖ Display of mark lists on the College Notice –boards.
- ❖ Continuation of Remedial and Special Classes as per examination policy.

MARCH-2023

- ❖ Surprise Test/ Class Test...throughout the session.
- ❖ Second Unit- Tests of all classes in the third week of March.
- ❖ Display of mark lists on the College Notice –boards.
- ❖ Students Projects and Presentations throughout the session.

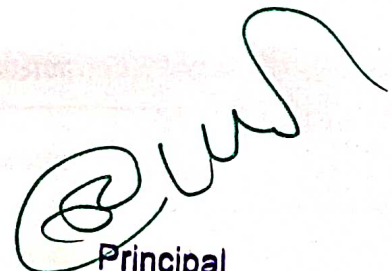
- ❖ **Departmental Meeting** to overview the 100% syllabus to be covered for Final Exam.

APRIL-2023

- ❖ **Departmental Meeting** regarding setting of question papers for the upcoming MST.
- ❖ **Group Discussions, Debate, Quiz, Declaration UG&PG...** throughout the session.
- ❖ **MST of all classes for Even Semester...first week of April**
- ❖ **Result Analysis of MST** by the Department to strengthen the improvement steps taken by the department for the better results.

MAY-2023

- ❖ **Final Exams** of all the classes as per the direction of Guru Nanak Dev University, Amritsar.
- ❖ **Evaluation of Answer- sheets** of Final Exam by the staff on duty as per the direction of Guru Nanak Dev University, Amritsar.


Principal
Swami Swatantranand
Memorial College
Dinanagar