

# Swami Swatantranand Memorial College, Dinanagar

Affiliated to Guru Nanak Dev University, Amritsar | Accredited with 'A' Grade by NAAC

**19 February 2024**

**Time: - 2:00 PM**

## **Agenda :-**

- To conduct Mid Semester Examination for all classes.
- To discuss about internal and external audits.
- To discuss about Annual Prize Distribution Function.
- To discuss about the college newsletter.
- Regarding the maintenance of the examination record.
- To increase the number of placement drives.

## **Minutes of the Meeting:**

- The meeting took place by welcoming the IQAC Chairperson Dr. R.K. Tuli.
- The agenda of the meeting was displayed and discussed in detail by the NAAC Coordinator Dr. Harinder Kaur.
- As per the suggestion of Principal, the various matters about internal and external audit were discussed. Mr. Parveen Kumar the college superintendent was given the responsibility to go through the whole process required for these audits.
- Keeping in view the Annual Prize Distribution thorough discussion was held to fix the suitable date and time slot for organizing for this. Prof. Parbodh Grover, Dean of Youth Welfare Committee was given its entire responsibility.
- After through discussion about the college newsletter, Dr. Shubhkiran Sharma was given the responsibility to go through the all activities of all cells committees and departments before its final version.

- The college examination committee was instructed by the chairperson Dr. R. K. Tuli to maintain the examination and evaluation record of the present session.
- To increase the number of placement of students, it was decided that more in Campus and off campus placement drives should be organized in the coming days. Dr. Sunny took the responsibility for its implementation.

*Harinder Kaur*  
Coordinator IQAC  
S.S.M. College, Dinanagar

**Coordinator  
Dr. Harinder Kaur**



*R.K. Tuli*  
Principal  
S.S.M. College  
Dinanagar

**Principal  
Dr. R.K. Tuli**

IQAC