

Swami Swatantranand Memorial College, Dinanagar

Affiliated to Guru Nanak Dev University, Amritsar | Accredited with 'A' Grade by NAAC

Date:-10 July 2023

Time: - 2:00 PM

Agenda:-

- To organize Induction Program for Teaching and Non – Teaching staff.
- To Organize Student Orientation Program for new students.
- Selection of Student Council for session 2023-24.
- To appoint heads, conveners and members for different committees.
- To discuss policy matters for poor, needy and meritorious students.
- To discuss the completion of NAAC SSR Report.
- To maintain departmental record for NAAC visit.
- Any other matter with the permission of chair.

Minutes of the Meeting:-

- The meeting started with the welcome notes of IQAC Coordinator Dr. Harinder Kaur to welcome the Honorable Chairperson of IQAC, Dr. R.K Tuli along with all the members present in the meeting.
- Dr. Harinder Kaur put forth the agenda of the meeting with the permission of the chairperson of IQAC Principal Dr. R.K. Tuli.
- The NAAC Coordinator suggested organizing Induction Program for Teaching and Non – Teaching staff. Dr. Harinder Kaur herself took the responsibility of its organization.
- The planning was made to organize Student Orientation Program in order to welcome all newcomer students and also to intimate them with the rich heritage of the College.

- The chairperson directed the members to commence the process to elect the students for Student Council 2023-24. Prof. Sushma was given the responsibility to complete this process as early as possible.
- The discussion was made to appoint members and heads of different committees for the smooth functioning of the College.
- The members preparing for NAAC SSR report raised the issues about some points which were resolved by the chairman. They were asked to make website links of all supporting documents as early as possible.
- The decision was made to instruct heads of all departments to maintain their department wise record. The points were finalized on which departmental record will be prepared.
- Apart from these points, Madam Sushma discussed to plan for upcoming activities like Drug Abuse Day, Kargil Vijay Diwas and Independence Day etc.
- At the end the vote of thanks was given by the Coordinator.

Harinder Kaur
Coordinator IQAC
S.S.M. College, Dinanagar

Coordinator
Dr. Harinder Kaur



R.K. Tuli
Principal
S.S.M. College
Dinanagar

Principal
Dr. R.K. Tuli