

**Swami Swatantranand Memorial College, Dinanagar**

**Minutes of the Meeting of the IQAC**

**Date: 9<sup>th</sup> December, 2017**

**Time: 2:30 p.m.**

**Venue: IQAC Meeting Room.**

**1. Opening remarks by the Hon'ble Principal Dr. R.K. Tuli, Chairman IQAC and welcome to the members of IQAC:** The Principal Dr. R.K. Tuli, Chairman IQAC, welcomed the members to the meeting of the IQAC.

**2. Confirmation of the minutes of the meeting of the IQAC held on 7<sup>th</sup> October, 2017:** The Coordinator IQAC, Rajan Kumar presented the minutes of the meeting of the IQAC held on 9<sup>th</sup> December, 2017 before IQAC and it was resolved that the minutes of the meeting of the IQAC be confirmed.

**3. To discuss organization of Major Functions.**

It was discussed to plan for upcoming events and festivities in academic session 2017-18.

**4. To encourage faculty members for Quality Publications in UGC Approved and Scopus/Web of Science Indexed National/International Journals.**

The chairperson discussed the importance of quality publications in this meeting and decided to encourage the faculty members to publish their work in UGC approved and Scopus/Web of Science indexed National/International Journals. It was decided that the financial assistance for research publication was provided by the college.

**5. To encourage faculty members for Participation in National & International Seminars/ Conferences/ Workshops/ Symposia.**

The IQAC Coordinator Dr. Rajan Kumar discussed with chairperson and other members of the committee that research profile of teachers should be improved and for that purpose it was proposed that teachers should be

encouraged to participate in National & International Seminars/ Conferences/ Workshops/ Symposia. The financial assistance to attend the above said programmes will be given by the college.

**6. To conduct placement drive in a college campus.**

Campus placements play crucial role in the field of education and in the career prospective of students. Prof. Sunny being a TPO (Training and Placement Officer) were given a charge to organize placement drives for final year students of every department.

**7. To discuss the preparation of AQAR for 2017-18.**

The chairperson talked about the preparation of AQAR for the session 2017-18. All the members appreciated the idea and duties were assigned among all departments. It was finalized that the activity reports from various committees and departments will be collected & submitted AQAR of years before deadline.

The meeting ended with thanks to the Hon'ble Chairman IQAC, Dr. R.K. Tuli and other members of IQAC.

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