

**Swami Swatantranand Memorial College, Dinanagar**  
**Minutes of the Meeting of the IQAC**

**Date: 15<sup>th</sup> March, 2018**

**Time: 2:30 p.m.**

**Venue: IQAC Meeting Room.**

**1. Opening remarks by the Hon'ble Principal Dr. R.K. Tuli, Chairman IQAC and welcome to the members of IQAC:** The Principal Dr. R.K. Tuli, Chairman IQAC, welcomed the members to the meeting of the IQAC.

**2. Confirmation of the minutes of the meeting of the IQAC held on 9<sup>th</sup> December, 2017:**

The Coordinator IQAC, Rajan Kumar presented the minutes of the meeting of the IQAC held on 9<sup>th</sup> December, 2017 before IQAC and it was resolved that the minutes of the meeting of the IQAC be confirmed.

**3. To discuss regarding Internal Academic Administrative Audit.**

Principal Dr. R.K. Tuli stated that Internal Academic Administrative Audit will be conducted for different faculties. The next discussion was on the formation of Academic and Administrative Audit Committee for the session 2017-18. The names of members of core committee to conduct the audit were discussed and approved in the meeting.

**4. To discuss regarding the MoUs to be signed to promote industrial linkages for training, visits and internships.**

It was decided that the more MoUs will be signed with different institutions and non- government bodies to provide vast experience to the students in the field of Computer Science, IT, Commerce and Fashion Designing.

**5. To conduct Online Students Satisfaction Survey.**

It was proposed to conduct Online Students Satisfaction Survey to improve the quality of the various services provided by the institution by the Coordinator IQAC. The schedule was finalized by the committee

members and it was decided that survey will be conducted in the month of April.

**6. To conduct seminar on 'Cyber Security'.**

The PG Department of Computer Science and IT planned to organize for National Level Seminar on the theme 'Cyber Security', to aware the students as well as teachers about impacts of cybercrime on society and measures to be taken to deal with it.

**7. To conduct activities under NSS and NCC for students.**

NSS and NCC plays crucial role in the development process of students. Every year students actively participate in these wings. Prof. Amit being incharge of NCC and Prof. Monika being incharge of NSS wing were given the responsibility to organize activities.

**8. To organize 'Annual Convocation' and Prize distribution for final students.**

Annual function and Prize Distribution functions are important academic activities of institute. Prof. Vishal were given the charge to organize for both of these two events.

**9. To organize campus placement drive.**

Campus placements play crucial role in the field of education and in the career prospective of students. Prof. Sunny being a TPO (Training and Placement Officer) were given a charge to organize placement drives for final year students of every department.

The meeting ended with thanks to the Hon'ble Chairman IQAC, Dr. R.K. Tuli and other members of IQAC.

**Dr. Rajan Kumar**  
(Coordinator IQAC)

Coordinator IQAC  
S.S.M. College, Dinanagar



**Dr. R.K. Tuli**  
(Principal)

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