

Swami Swatantranand Memorial College, Dinanagar

Minutes of the Meeting of the IQAC

Date: 21st January, 2019

Time: 2:30 p.m.

Venue: IQAC Meeting Room.

1. Opening remarks by the Hon'ble Principal Dr. R.K. Tuli, Chairman IQAC and welcome to the members of IQAC

The Principal Dr. R.K. Tuli, Chairman IQAC, welcomed the members to the meeting of the IQAC.

2. Confirmation of the minutes of the meeting of the IQAC held on 16 November, 2018:

The minutes of the meeting held on 16 November, 2018 placed before the committee by Coordinator IQAC, Rajan Kumar and the minutes were confirmed by the committee members.

3. Report of the follow up action on the decisions taken by the IQAC in its meeting held on 16th November, 2019:

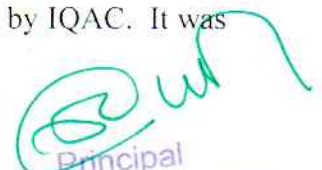
The detail of follow-up actions taken on the decisions of the IQAC in its meeting held on 16th was noted and new desktops Core i3/4GB RAM/1TB HDD/Windows10 have been added to the IT Infrastructure. The old monitors have been replaced with new LEDs. Library is updated with new books, journals and magazines. The renovation of labs has been done. The digitalization of six rooms have been done.

4. To finalize the new courses for the session 2019-20: The committee members expressed the need to start new courses in Music, Fine Arts, Computer, Fashion Designing and Communication Skills. The Coordinator IQAC, Dr. Rajan Kumar was of the view that the courses will gratify to the long pending desire of students as there is no college in District Gurdaspur which is offering these courses. Lastly, the matter was discussed thoroughly in the meeting and the principal, Dr. R.K. Tuli was assigned the task to proceed with necessary formalities.

5. To discuss the mechanism to collect feedback from different stakeholders: The schedule to collect feedback from different stakeholders was finalized by IQAC. It was


Coordinator IQAC
S.S.M. College, Dinanagar

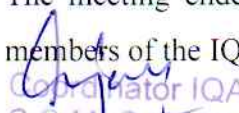



Principal
S.S.M. College
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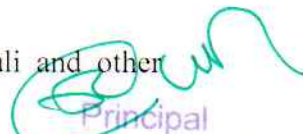
decided that the Feedback Committee will be responsible for the whole process of collection and submit the analysis report of feedback from different stakeholders to IQAC and then IQAC will look upon the analysis report and according the respective action plan will be finalized.

6. **To discuss the University Examination Result:** The discussion was made upon the university results of all the classes. It was decided that the meritorious students will be appreciated. The strategy to improve results of those classes whose pass percentage is less than the university pass percentage was finalized. The HoDs were advised to devise mechanism in consultation with other departmental colleagues to improve the result of the weak students. Further, planning for upcoming examination was discussed.
7. **To discuss renewal of membership for N-LIST and DELNET:** The need to renew membership for N-LIST and DELNET to give students and teachers a better exposure of e-learning resources was expressed. The duty was assigned to Dep. Coordinator Ms. Harinder Kaur, Assistant Professor, Department of English for the whole process.
8. **To organize Blood Donation Camp:** The Coordinator IQAC, Dr. Rajan Kumar proposed to organize blood donation camp. The suggestion was well approved by the committee members.
9. **To plan about the organization of major functions:** The Chairperson IQAC, informed the other members about the major events of the college like Annual Convocation, Annual Sports Meet, Poetical Recitation Competition and Annual Prize Distribution Function. He made heads for the different events and assigned the task to the faculty members.
10. **To discuss any other item with the permission of chair:** The Coordinator IQAC, Dr. Rajan Kumar discussed about the up gradation of the infrastructure of the college. He expressed the need to add new furniture in classrooms. The committee members approved the decision.

The meeting ended with thanks to the Hon'ble Chairman IQAC, Dr. R.K. Tuli and other members of the IQAC committee.


Coordinator IQAC
Dr. Rajan Kumar
(Coordinator IQAC)




Principal
S.S.M. College
Dinanagar
Dr. R.K. Tuli
(Principal)