

Swami Swatantranand Memorial College, Dinanagar

Minutes of the Meeting of the IQAC

Date: 14th October, 2019

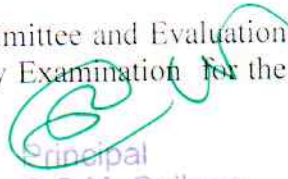
Time: 2:30 p.m.

Venue: IQAC Meeting Room.

- 1. Opening remarks by the Hon'ble Principal Dr. R.K. Tuli, Chairman IQAC and welcome to the members of IQAC:** The Principal Dr. R.K. Tuli, Chairman IQAC, welcomed the members to the meeting of the IQAC.
- 2. Confirmation of the minutes of the meeting of the IQAC held on 15 July, 2019:** The Coordinator IQAC, Rajan Kumar presented the minutes of the meeting of the IQAC held on 15 July, 2019 before IQAC and it was resolved that the minutes of the meeting of the IQAC be confirmed.
- 3. Report of the follow up action on the decisions taken by the IQAC in its meeting held on 15 July, 2019:** The follow up actions taken on the decisions of the IQAC in its meeting held on 15 July, 2019 were noted by the committee members and the details were attached. The job fair and seminars were organized successfully.
- 4. To discuss the organization of major functions:** The IQAC Chairperson conferred the other members about the major events of the college like Annual Convocation, Annual Sports, Alumni Meet, Annual Prize Distribution Function and many more. He made heads for the different events and assigned the task to the faculty members.
- 5. To encourage faculty members for Quality Publications in UGC approved and Scopus/Web of Science indexed National/International Journals:** The chairperson discussed the importance of quality publications in this meeting and decided to encourage the faculty members to publish their work in UGC approved and Scopus/Web of Science indexed National/International Journals. It was decided that the financial assistance for research publication was provided by the college.
- 6. To encourage faculty members for participation in National & International Seminars/ Conferences/ Workshops/ Symposia:** The IQAC Coordinator Dr. Rajan Kumar discussed with chairperson and other members of the committee that research profile of teachers should be improved and for that purpose it was proposed that teachers should be encouraged to participate in National & International Seminars/ Conferences/ Workshops/ Symposia. The financial assistance to attend the above said programmes will be given by the college.
- 7. To Purchase latest software for Academic and Administrative Purposes:** The discussion was made to purchase latest software Web School Manager for academic and administration purposes. The decision was approved and the responsibility was assigned to Ms. Monika, Assistant Professor, Department of Computer Science.
- 8. To schedule Pre-University Examination:** The Examination Committee and Evaluation Committee were given the responsibility to schedule Pre-University Examination for the



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students of all the classes to let them know about the university examination pattern and to improve their performance if required.

The meeting ended with thanks to the Hon'ble Chairman IQAC, Dr. R.K. Tuli and other members of the IQAC committee.


Coordinator IQAC
S.S.M. College, Dinanagar
Dr. Rajan Kumar
(Coordinator IQAC)





Principal
S.S.M. College
Dinanagar
Dr. R.K. Tuli
(Principal)